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ABSTRACT

Florida View is an information system developed to provide career and training information for students, counselors, occupational specialists, and teachers. The information is contained on two card decks designed to be read on microfilm readers or reader-printers. Presented in the document are the goals and objectives, advantages, cost and organizational arrangements for implementation, availability of materials, and detailed explanations of sample cards. The career card includes the following information: career title, date card was prepared/revised, requirements and qualifications, preparation and training needed, special entry requirements, prospects and opportunities, working conditions, sources of additional information, and a list of related occupations. Matched to each career card is the local training card containing relevant course information at each institution within a designated local training area offering training for that career. Information includes name of the school, length of the program, cost, course of study, course description, and date the card was prepared/revised. A system for periodic review and updating insures that the information on the card decks is current. Also available to educators is a third card containing names of persons willing to be contacted for occupational information. (RG)

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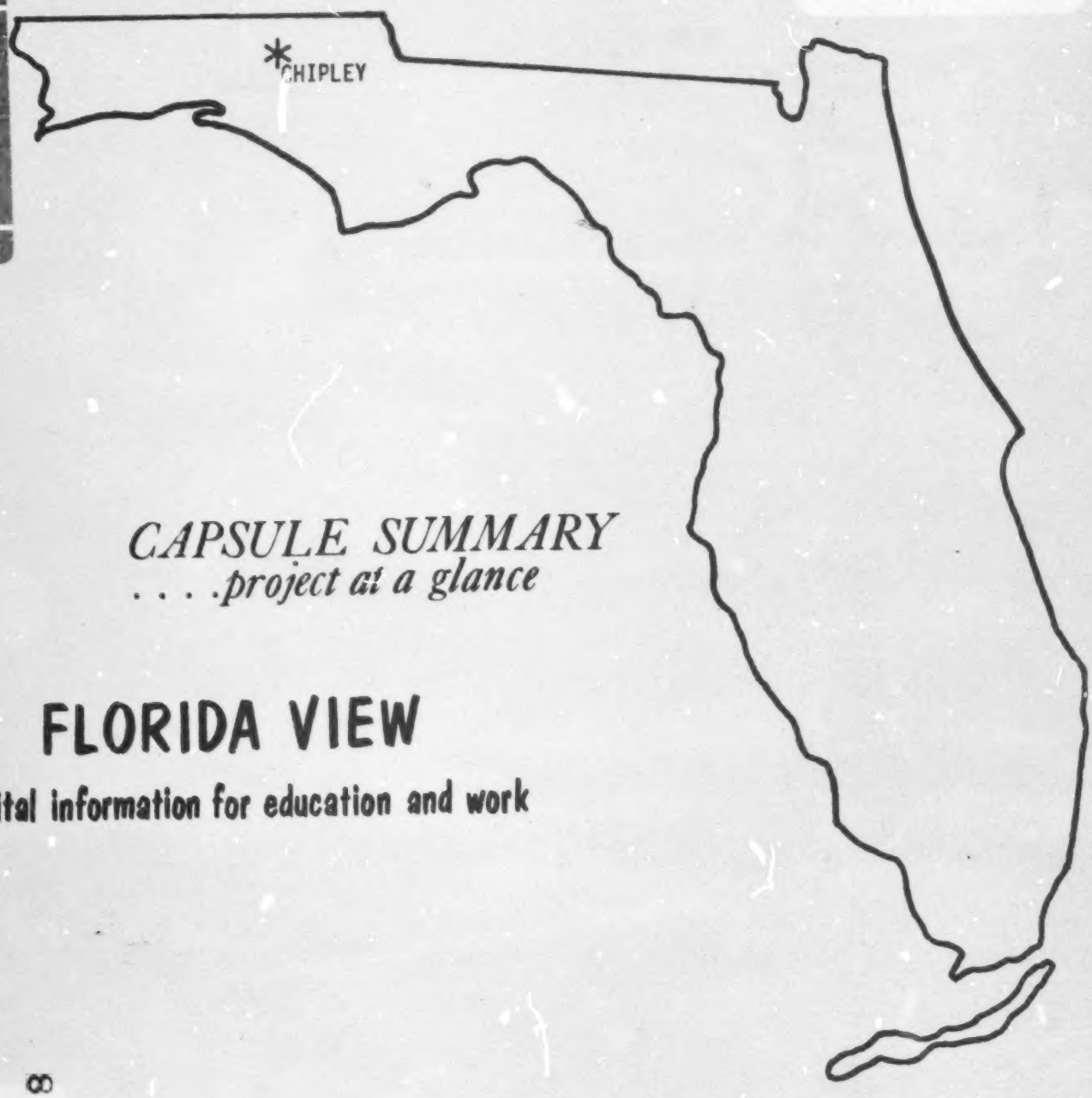

CAPSULE SUMMARY
. . . . project at a glance

FLORIDA VIEW

vital information for education and work

CE007318

LORIDA VIEW CENTER AT THE PANHANDLE AREA EDUCATIONAL COOPERATIVE
ILLIAM WOOLLEY, COORDINATOR
.O.DRAWER 190
12 SOUTH BOULEVARD
HIPLEY, FLORIDA 32428
04/638-4131

PAGE 3 CONTAINING TWO SAMPLE FLORIDA

"VIEW CARDS" WAS REMOVED FROM THIS DOCUMENT DUE TO

NONREPRODUCIBILITY PRIOR TO ITS BEING SUBMITTED TO

THE ERIC DOCUMENT REPRODUCTION SERVICE.

VT 102 807

FLORIDA VIEW

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I. STATEMENT OF GOALS AND OBJECTIVES

A. To provide a means by which any school/district in the State of Florida may participate and implement FLORIDA VIEW in their school/district.

B. To provide current career information relevant to Florida to students, counselors, occupational specialists and teachers in participating schools/districts.

C. To provide current descriptions of local vocational training programs to students,counselors, occupational specialists and teachers in participating schools/districts.

D. To provide a means whereby individual Florida schools/districts will be able to develop local training descriptions.

E. To promote the effective implementation and utilization of FLORIDA VIEW within participating schools/districts.

F. To provide guidance counselors and occupational specialists in participating schools/districts an improved method for matching student interest and abilities to current occupational requirements.

G. To provide Florida vocational - technical administrators and curriculum planners information regarding current student career interest areas.

II. BENEFITS OF FLORIDA VIEW TO

A. Students

Florida VIEW allows students to:

1) have access to career information (card #1, salmon color) that is reviewed, rewritten if necessary, and redistributed every 18 to 24 months.

2) have access to local training opportunities information (card #2, blue color) in an easy to understand format that is reviewed every six months for authenticity and currentness, and rewritten and redistributed every 12 to 18 months.

3) have access to occupational data presented in readable, non-technical language, designed to be easily understood.

4) inquire in privacy about the personality, aptitudes and physical requirements needed to obtain employment in a certain career.

5) inquire in privacy about the educational requirements of a certain career.

6) decide for themselves whether they like the working conditions of certain careers.

7) outline and plan preparation and training for both job and education.

8) discover what special entry requirements, i.e., union, license etc., specific careers may require.

9) find out what the prospects and opportunities of certain careers are.

10) ascertain the economic returns for certain careers within various areas of the state of Florida.

11) have access to addresses where additional information about careers may be obtained.

12) have access to related occupations as researched and compiled from the Dictionary of Occupational Titles.

13) be able to find out what schools or institutions in their own and nearby communities offer in the way of programs and training.

14) discover what specific courses of study will be required of them at specific schools or institutions, either in their own or nearby communities.

15) have access to names, addresses and phone numbers of individuals at the various schools or institutions, whom they may contact directly for any additional information.

16) fill in the personal evaluation "test" to see if their picture of themselves is similar to the occupational requirements presented in the VIEW script.

B. Teachers, Counselors, Occupational Specialists, Administrators, and Supervisors

Florida VIEW allows educators to:

1) keep current with job/career information, wages and training information.

2) have at their fingertips information about a wide variety of careers that young people may find interesting and attractive.

3) help motivate students to investigate and inquire for themselves about careers and educational opportunities.

4) know that the information they have is designed for Florida students by Florida educators.

5) have access to low cost materials that fill a need that commercially prepared materials simply cannot.

6) find out information and facts about both careers and training so they can help students formulate and achieve their goals.

7) enrich current career education classes by being used in conjunction with already existing materials.

8) be flexible in its use because there are no hard and fast rules on adapting or adopting VIEW materials.

9) provide good resource and research material for a variety of subject matter areas, i.e., English, civics, reading, vocational education, etc.

10) obtain in a relatively short time, career and local training opportunities information that would otherwise require extensive searching.

C. Society

Florida VIEW is not a total system or package for career education. It is, however, a system that is basically low cost, supplying good career information designed to be used with any and/or all career education materials whether commercially marketed or otherwise.

The future will demand new and ever-changing "families of skills" to keep pace with emerging occupations and professions. Such skills for the future will of necessity include the ability to work "effectively with others", making education for a productive life, "a continuous process".

Because it is designed to "work with" existing programs, VIEW can help open new paths to career exploration both now and in the future.

III. COST OF IMPLEMENTING PROJECT IN TERMS OF

A. Dollars for Materials:

Each district or school participating in VIEW will be expected to contribute $125 per school per year to the VIEW Center. This will entitle each school to receive two VIEW decks including all career descriptions (card 1) as are available at the beginning of that school year plus any revisions and additions provided during the year with a supply of cross index and alphabetical lists. In addition, samples of all printed orientation materials, evaluation instruments, and other related information will be supplied. Participating schools and/or districts will receive sample bid specifications for equipment and any requested assistance in bid review.

Orientation materials designed by the VIEW Centers including a 16mm sound film will be available to each participating school or district at the Center's actual production cost. Schools and/or districts wishing to incorporate descriptions of their vocational-technical, adult, or community college program will receive one each of card 2 and 3 if the school or district provides camera-ready scripts (full instructions and sample script forms will be provided). The cost of this service will be $25 per school per year for up to 100 card 2 and 3 scripts. Where microfilm reader-printers are supplied for student use, it is anticipated that the supply cost will not exceed $250 per machine per year. Districts wishing on-site assistance from a member of the VIEW Center staff will be expected to pay travel and per diem expenses at the district's approved rate.

B. Dollars for Equipment:

VIEW cards may be read on a variety of microfilm readers and microfilm reader-printers. Dependent upon the desire of the school or district, equipment is available from $200 to $2000 per user station. Recommended equipment would cost between $500 and $1800 per station. The VIEW Center will supply bid specifications and review services upon request.

C. Extra People Needed:

It is not anticipated that any additional personnel will be required to support the VIEW project in participating schools or districts.

D. Extra Time Needed:

Dependent upon the district's wishes, a minimum amount of time by members of the staff and/or faculty may be necessary to:

1) write descriptions of locally available training programs or
2) assist individual school personnel in the implementing and use of VIEW.

E. Extra Faculty Needed:

It is not anticipated that additional faculty will be needed.

IV. ORGANIZATION ARRANGEMENTS FOR IMPLEMENTING THE PROJECT IN TERMS OF

A. Staff Development:

In order to properly implement VIEW, each participating school or district should prepare an orientation program for all staff members. Generally this can be accomplished in three to four hours.

B. Release Time:

At the district level, time should be made available for staff members to prepare scripts for card 2 and 3. Actual writing will be less than 1 hour per script.

C. Facilities Renovation:

Although it is not absolutely necessary to renovate facilities for VIEW, participating schools may wish to establish a career information center in the guidance or media areas. Generally this could be an area of the existing facility or maybe the designation of a new room for this purpose.

D. Staff Reorganization:

In each school and participating districts, one individual must be designated as the "key contact person." This individual's responsibility will be to coordinate the school's/district's VIEW program, act as a liaison between the district and/or the VIEW Center and to assume responsibility for proper reporting of utilization, problems, etc.

V. AVAILABILITY OF MATERIALS

A. When

FALL - At the beginning of the fall term, September, 1974, the Florida VIEW Centers will have available:

1) approximately 405 Career Cards (Card #1, salmon color)

2) 16mm orientation film for educators and students

3) an inservice program to aid districts working in conjunction with one another, vocational-technical centers, and community/junior colleges in developing the Local Training Card (Card #2, blue color)

4) samples of all printed orientation materials and evaluation instruments.

5) sample bid specifications for equipment to utilize VIEW material.

FUTURE -

1) more Career Cards as indicated necessary by the districts for occupations requiring two years or less training plus the addition of a representative sampling of careers requiring college training.

2) enlisted personnel deck for the Navy (68 careers) and the Air Force (130 careers).

3) more printed materials as they are developed.

B. Where

To all Florida schools and/or districts.

Sample FLORIDA VIEW Career Script

The introduction ("Anatomy Lesson I") of the accompaning Career Script are reprints from the FLORIDA VIEW newsletter, VIEWBRATIONS, Volume 1, Number 2.

ANATOMY LESSON I

While VIEWBRATIONS is not yet large enough to sport a centerfold, a la Playboy or Cosmopolitan, we do have a nifty little number we'd like to present - The FLORIDA VIEW Career Card. While the shape is something only a VIEW Coordinator (Alex or Bill) could love, the information presented therein is something everyone could come to greatly appreciate, if not in fact - down right love!!

Remember from Volume 1, Number 1, we discussed the Career Card under a section entitled KEY WORDS. (Sure you remember - salmon colored, general career information.

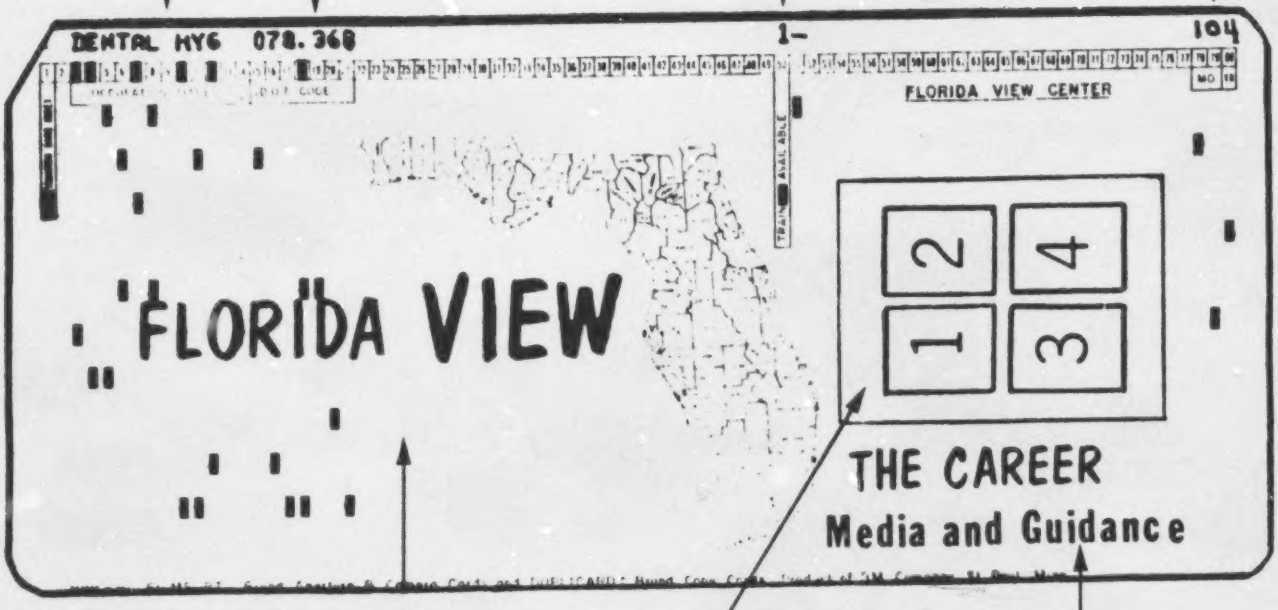
Let's take a closer peek on the outside.

THE CAREER TITLE, USUALLY ABBREVIATED

THE DICTIONARY OF OCCUPATIONAL TITLES (DOT) NUMBER

INDICATES IF TRAINING IS READILY AVAILABLE, 1=YES, 2=NO

DATE PREPARED; THIS CARD WAS PRINTED OCTOBER 1974



COLOR THE "CAREER" CARD SALMON

VIEWSCRIPT LAYOUT. SEE FOLLOWING PAGES FOR SAMPLE "CAREER" VIEWSCRIPT

SCHOOL CENTERS WHERE FLORIDA VIEW MATERIALS AND EQUIPMENT ARE USUALLY HOUSED

Well, that's your basic FLORIDA VIEW Career Card.

Now let's take a close look at what is on the "inside" of the Career Card, the VIEWscript itself. Follow the arrows for a running commentary.

D.O.T.: 240.388-010

Revision Date: 10-74

VIEW'S STOCK-IN-TRADE; CURRENT, FRESH, CAREET INFORMATION ....IS THE CAREER MATERIAL YOU'RE USING UP-TO-DATE? AND FREE?

Florida VIEW

Vital Information for Education and Work

THE CAREER: COLLECTION CLERK

. Collection Clerks contact customers and notify them of delinquent accounts and attempt to secure payment from them. The job included as filing, typing, correspondence, and records management. They may be called Collection and Credit Clerks, Collection Correspondents, or Past-Due-Account Clerks.

CAREER SCRIPT PAGE 1

REQUIREMENTS AND QUALIFICATIONS

You should have these:

Personal Traits	Aptitudes	Physical Traits
. Aggressiveness . Persistence . Persuasiveness . Imagination . Tact . Patience	. See the Guidance Counselor or Occupational Specialist at your school.	. Good vision natural or corrected . Good hearing . Good general health

You must be able to:

. Talk convincingly and persuasively to customers about the payments of debts
. Know and use the legal aspects of collection
. Follow each case through to its completion and keep after people who do not pay
. Control your temper even when provoked and be firm and forceful without being rude or inconsiderate or threatening

You should know that:

. Both men and women are Credit Collectors
. The work of the Credit Collector may be frustrating or discouraging at times, and a good sense of humor and cheerful outlook on life are definite assets
. A great deal of time is spent talking to debtors on the telephone or in person

Revision Date: 10-74

D.O.T. 240.388-010

PREPARATION AND TRAINING NEEDED

- There are no set education requirements for the person who wants to become a Credit Collector
- Some young people learn through on the job experience and by observing experienced Collectors at work
- Most companies and agencies demand at least a high school education, and many prefer to hire men or women who have had some business school, college or university training
- Many Collectors begin their careers after they acquire a Bachelor's degree in Business Administration
- A few large agencies offer training sessions lasting from a week to two to several months for new employees; these sessions generally include classroom work in addition to practical experience
- National Associations of Collection Agencies sometimes offer brief courses for new men and women in this work

HARDLY DEFINITIVE YOU'LL AGREE--IT'S ONLY MEANT TO BE A GENERAL GLANCE AT THE CAREER'S BASIC EDUCATIONAL REQUIREMENTS

CAREER SCRIPT PAGE 2

WHERE IT IS DEEMED NECESSARY, THIS SECTION IS REGIONALIZED

Special entry requirements

License: No

Apprenticeship: No

Union membership: No

Other:

- Driver's License
- May be required to use your own car

PROSPECTS AND OPPORTUNITIES

Job opportunities and distribution

- Installment buying and the use of credit increase greatly each year in this country
- This means more credit collection each decade
- There are thousands of collection agencies in the United States today
- In addition, many finance companies and retail stores hire Collection Clerks full-time
- There are approximately 30,000 men and women employed by Credit Collection Agencies
- Starting salary for trainees is rather low

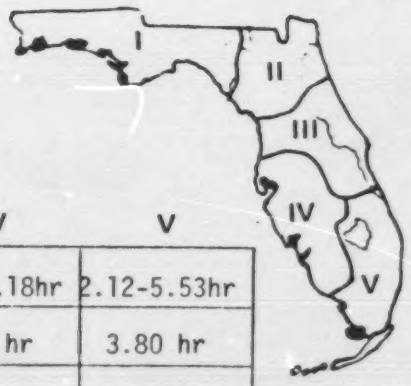
Opportunities for advancement

- Bill collectors may work into supervisory or management position
- Some credit department managers, loan officers and bank or finance company branch managers started as Bill Collectors

Job Title: COLLECTION CLERK

Revision Date: 10-74

D.O.T. 240.388-010



Economic Returns: **

	Region I	II	III	IV	V
Earnings range	2.10-4.00hr	2.00-4.06hr	2.00-4.87hr	2.00-5.18hr	2.12-5.53hr
Most workers earn	3.12 hr	3.05 hr	3.19 hr	3.47 hr	3.80 hr
Usual starting salary	2.25 hr	2.25 hr	2.75 hr	2.60 hr	2.50 hr
Hours per week	40-55	40-50	40-45	40-43	40-48

Hours of work: . The 40 hour work week is standard. However, because of the nature of the business, employees often must work early in the morning or late in the evening or on weekends to contact delinquent accounts.

Fringe benefits: . Depending on the place or length of employment, some or all of the following fringe benefits may be available: Retirement program, paid vacation, mileage and expense, health insurance, paid holidays, and mileage and expense allowance

MORE ABOUT THIS CAREER

- Collection Clerks contact customers in an attempt to secure payments from them on delinquent accounts
- Telephone calls or letters are used in first attempts to collect payment of "bad" accounts.
- When an account becomes overdue, Credit Clerks remove the delinquent account from the file, select the proper form for the particular case, and mail it to the customer
- The process is repeated if no response is received within a specified time. A telephone call may then be necessary
- If no cooperation is received from the customer, the Credit Clerk prepares a statement for the credit department. When necessary, she may order repossession or service disconnection or the account may be turned over to a Bill Collector usually a man, for personal home visits in an attempt to get payment
- Usually, the Collection Clerk will sort, read, answer, and file correspondence
- Often, she may receive payments and post the amounts paid to the customer's file
- If there are good reasons, an extension of credit may be granted

**These "Economic Returns" were developed for and supplied to FLORIDA VIEW through a special contract with the Florida Department of Commerce.

CAREER SCRIPT PAGE 3

Working Conditions

- Collection Clerks would normally work a 40 hour week; some evening and Saturday work may be required for men who are having to make personal visits in order to attempt to collect overdue bills
- A great deal of time is spent in clerical work writing letters or on the telephone talking to people who owe money.

Job Title: COLLECTION CLERK

Revision Date: 10-74

D.O.T. 240.388-010

Advantages and Disadvantages:

- A successful Collection Clerk is in demand and should not have trouble finding employment
- Often female students are preferred for part of the work because of the clerical nature of it
- Some of the work is repetitious in nature
- The work of the Credit Collector may be frustrating or discouraging at times and a good sense of humor and cheerful outlook are definite assets

SOURCES OF ADDITIONAL INFORMATION

- Employment offices of banks, credit companies, department stores and loan companies are the places to go to look for your first job or to find further information
- National Consumer Finance Association, Education Services Division, 1900 16th St., N.W. Washington, D.C. 20006
- American Bankers Association, 12 E. 36th St., New York, N.Y.

EVERY CAREER HAS AT LEAST ONE SOURCE LISTED. A MINI BIBLIOGRAPHY SO TO SPEAK

CAREER SCRIPT PAGE 4

RELATED OCCUPATIONS:

(Your counselor can help you in finding these)

. Bill Collector	240.368
. Repossessor	240.368
. Credit Contact Clerk	240.388
. Travel Clerk	242.368
. Mortgage Closing Clerk	243.368

WHAT'S A BLUE CARD? IT IS A VIEW EXCLUSIVE (!) AND YOU'LL JUST HAVE TO WAIT FOR OUR BIG ISSUE #3 TO FIND OUT

CHECK FOR A BLUE CARD WHICH WILL DESCRIBE LOCAL TRAINING OPPORTUNITIES. IF YOU DON'T FIND ONE, SEE YOUR COUNSELOR.

Sample FLORIDA VIEW Local Training Script

The introduction ("Anatomy Lesson II") and accompanying Local Training Script are reprints from the FLORIDA VIEW newsletter, VIEWBRATIONS, Volume 1, Number 3.

PLEASE NOTE; WHEN "ANATOMY LESSON II" WAS WRITTEN; FLORIDA VIEW WAS BEING FIELD TESTED AT TWO LOCATIONS--RURAL WASHINGTON COUNTY (CHIPLEY) AND URBAN BROWARD COUNTY (HOLLYWOOD). AS OF JUNE, 1974, ALL VIEW OPERATIONS WERE MOVED AND ARE CENTRALLY HOUSED AT THE CHIPLEY CENTER.

ALSO, CARD #2 FOR OCCUPATIONS REQUIRING LESS THAN A BACCALAUREATE DEGREE, ARE BEING DEVELOPED BY THE FIVE EDUCATIONAL REGIONS. CARD #2 FOR OCCUPATIONS, REQUIRING A BACCALAUREATE OR ABOVE, ARE BEING DEVELOPED STATE WIDE.

ANATOMY LESSON II

In issue #2 we had a detailed look at card #1, the salmon colored "Career Card." This card contains general career information about careers requiring two years or less training.

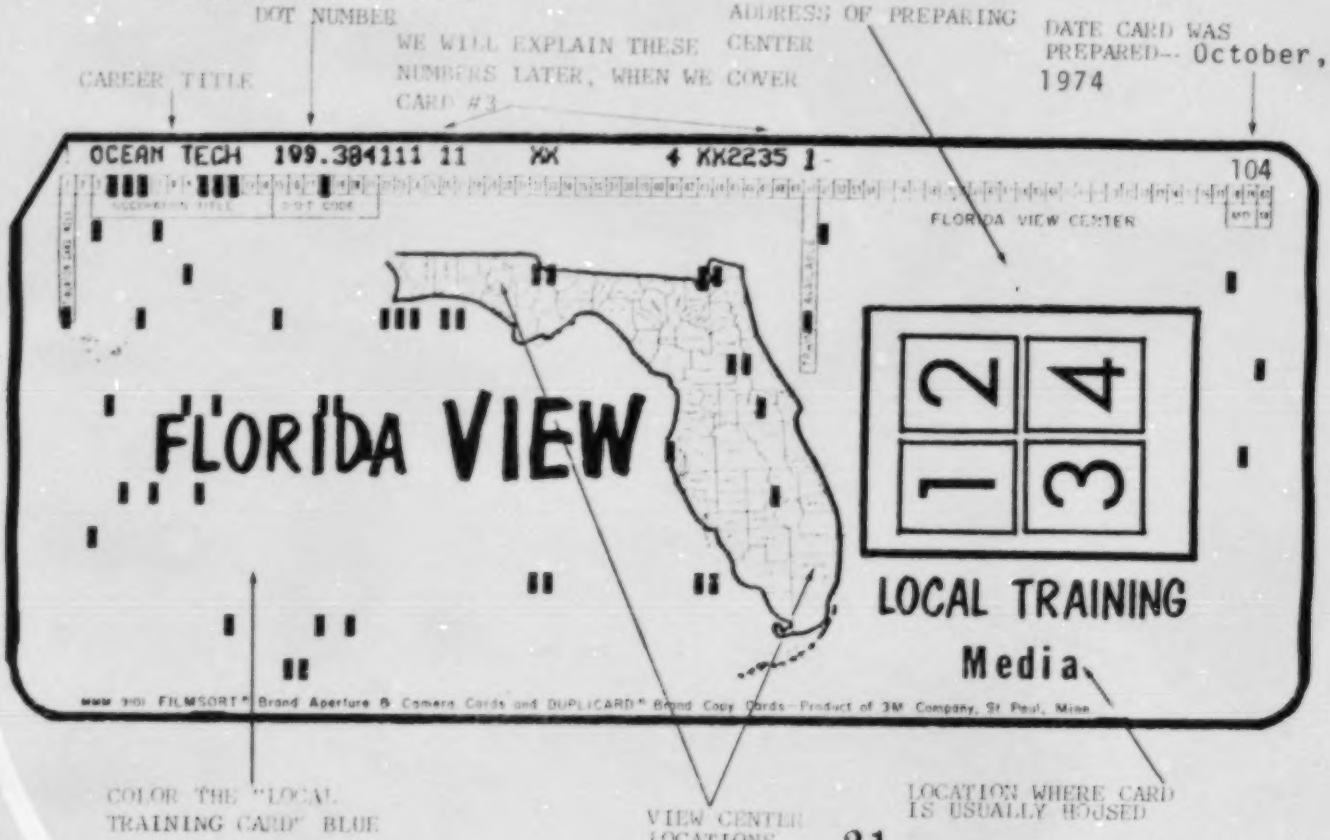
Well, now to the second facet of FLORIDA VIEW--the blue card or the "Local Training Card" as we old timers know it. This card lies at the heart of the FLORIDA VIEW system. Thereas in the "Career Card" we talk in general terms about a certain career, the "Local Training Card" gets down to specifics.

The FLORIDA VIEW Centers attempt to match a "Local Training Card" (blue) to every "Career Card" (salmon). To do this they first must define what will be considered the local training area from which they will research and gather available training information. The VIEW Center in Chipley settled upon a radius of 100 miles from the Center. So its local training area extends from Tallahassee to Pensacola. The VIEW Center in Hollywood, because of denser population, did not extend its local training area out quite as far. (By the way, the FLORIDA VIEW Centers will be glad to work with you and your Regional Area Program Coordinator--see minitorial in back--in determining a local training area for your district.)

The second step in developing Card #2 is to review all careers listed in Card #1 (Career-salmon). At present there are 150 "Career Cards". The VIEW Centers then attempt to match careers with local available training at the various institutions within their local training areas. Of course there are more career possibilities than available training, (the DOT lists over 25,000 careers!" But you get the picture). To date each VIEW Center has developed over 50 "Local Training Cards" with more being researched and written as time goes on.

The third step is the toughie! Each institution found in the local training area has to be visited and surveyed as to what is offered, what is required, what are the costs, etc. All things being equal this process alone can age you by 10 years. This done, and set down in black and white and microfilmed, you have a "Local Training Card". All that's left to do is to review the script every six months to insure authenticity and currentness.

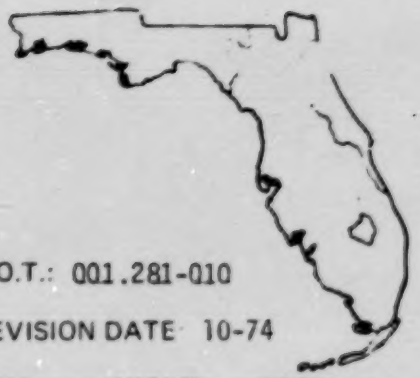
That's the history of developing the inside of Card #2. Below is the outside of Card #2.


DOT NUMBER
WE WILL EXPLAIN THESE NUMBERS LATER, WHEN WE COVER CARD #3
ADDRESS OF PREPARING CENTER
DATE CARD WAS PREPARED-- October, 1974
CAREER TITLE
OCEAN TECH 199.384111 11 XX 4 KK2235 1
104
FLORIDA VIEW CENTER
FLORIDA VIEW
1 2 3 4
LOCAL TRAINING
Media
FILMSORT" Brand Aperture & Camera Cards and DUPLICARD" Brand Copy Cards-Product of 3M Company, St Paul, Minn
COLOR THE "LOCAL TRAINING CARD" BLUE
VIEW CENTER LOCATIONS
LOCATION WHERE CARD IS USUALLY HOUSED

THE HEART OF VIEW,
LOCAL TRAINING INFORMATION.
THIS SCRIPT IS REVIEWED EVERY 6 MONTHS

Florida VIEW

Vital Information for Education and Work



LOCAL TRAINING OPPORTUNITIES

TITLE: Architectural Draftsman

SEEING IS BELIEVING, THIS SCRIPT IS IN FLORIDA SCHOOLS RIGHT NOW!

TRAINING AVAILABLE:

D.O.T.: 001.281-010

REVISION DATE 10-74

DAY ____ NIGHT ____ BOTH X

SCHOOL	LENGTH	PGM CALLED	AWARD	COST
Lewis M. Lively Area Vocational Technical School	18 months	Architectural Drafting	Certificate	Lab fees plus books

SCHOOL	LENGTH	PGM CALLED	AWARD	COST
Washington Holmes Area Vocational Technical Center	High School- 1080 hours Post Secondary- 1400 hours	Drafting	Certificate	High School- $6.00 Post Secondary- $33.00

SCHOOL	LENGTH	PGM CALLED	AWARD	COST
Gulf Coast Community College	2 years	Engineering Technology	Associate of Applied Science	$485.00

SCHOOL	LENGTH	PGM CALLED	AWARD	COST
Chipola Jr. College	2 years	Drafting	Certificate	High School- None Post Secondary- $233.00

SCHOOL	LENGTH	PGM CALLED	AWARD	COST
Okaloosa Walton Jr. College	2 Years	Drafting and Design Technology	Associate of Science Degree	$600.00

SCHOOL	LENGTH	PGM CALLED	AWARD	COST
	THESE ARE THE SCHOOLS OFFERING TRAINING IN THIS PARTICULAR CAREER WITHIN A 100 MILE RADIUS OF CHIPLEY. DO YOUR STUDENTS KNOW ALL THE TRAINING AVAILABLE TO THEM WITHIN EASY DRIVING TIME?			

LOCAL SCRIPT PAGE 1

IF PRIVATE SCHOOL Inclusion in this summary is not meant to imply a recommendation. See your counselor.

FLORIDA VIEW CENTER AT P.A.E.C. • 412 SOUTH BOULEVARD • CHIPLEY, FLORIDA 32428

USUALLY A COMPOSITE LIST OF COURSES FROM THE SCHOOLS FOUND ON PAGE 1

Job Title: Architectural Draftsman

Revision Date:

D.O.T. 001.281-010

COURSE OF STUDY INCLUDES:

PART I

Basic Knowledge and Skills
Principles of Projection
R-1 Related
Developments and Intersections
Related Elements
Working Drawings
Miscellaneous Drafting
R-2 Related
Technical Aspects of Specialized Drafting
Drafting for Building and Other Structures
Surveying Principles, Maps and Highway Drawings
R-3 Drafting Room Mathematics
Pictoral Drawing
Machine Drawing and Detailing
Miscellaneous Drafting Types
Electrical and Electronic Diagrams and Layouts
R-4 Drafting Room Operation and Use of Equipment

PART II

Architectural Construction
Architectural Design
R-1 Related
Structural Design
R-2 Related
Details
Planning and Drawing I
R-3 Related
Planning and Drawing II
Estimating
Office Practice and Specifications
R-4 Related

ADDITIONAL FACTS ABOUT TRAINING:

THIS SECTION ALLOWS FOR POLICY AND COURSE OFFERING DIFFERENCES BETWEEN INSTITUTIONS. FOR EXAMPLE -- "...INTERNSHIP TRAINING AVAILABLE AT SO-AND-SO SCHOOL." OR "...STUDENT MUST MAKE AN APPOINTMENT TO BE INTERVIEWED BEFORE ACCEPTANCE TO THIS PROGRAM AT SUCH-AND-SUCH SCHOOL."

COURSE DESCRIPTION:

This course is designed to train the student to prepare clear, complete, and accurate working plans and detail drawings, specializing in planning artistic architectural and structural features of any class of buildings and like structures; Sketches designs and details, using drawing instruments. Makes engineering computations involved in the project and computes cost. Makes freehand drawings of proposed structure when necessary to clarify plans. May specialize in planning architectural details according to structural materials used.

LOCAL EMPLOYMENT OUTLOOK:

REVISED EVERY SIX MONTHS WITH THE AID OF THE FLORIDA STATE EMPLOYMENT SERVICE

Excellent job opportunities in this area for architectural draftsman.

LOCAL SCRIPT PAGE 2

Job Title: Architectural Drafting

Revision Date: 10-74

D.O.T. 001.281-010

SOURCES OF LOCAL INFORMATION

Okaloosa Walton Jr. College
Niceville, Fla. 32578

678-5111

Washington Holmes Area Vocational Technical Center
Chipley Fla 32428
638-1180

Lewis M. Lively Area Vocational Technical Center
Tallahassee Fla 32304
576-3181

Chipola Junior College
Marianna Fla 32446
482-4935

INDIVIDUAL PERSONAL CONTACTS

There are persons who are willing to be contacted from time to time concerning this occupation. They have first hand knowledge of this occupation and may be able to answer many of your questions. Please consult with your counselor for these resources.

Mr. Ross Dunham, Coordinator
Industrial Education
Lewis M. Lively Area Vocational-Technical School
500 N. Appleyard Drive
Tallahassee, Fla. 32304

J.L. Wilson, Instructor
Washington Holmes Area Vocational Technical Center
Chipley, Fla. 32428

Fred Howell, Dean
Chipola Jr. College
Marianna, Fla. 32446

George Wigfall, Professor
Gulf Coast Community College
Panama City, Fla. 32401

Chilton Jensen
Okaloosa Walton Jr. College
Niceville, Fla.
678-5111

A FUN THING FOR STUDENTS TO DO. IT PROVIDES THEM WITH IMMEDIATE FEEDBACK ABOUT THEIR AFFECTIVE AND COGNITIVE RATINGS ON THE CAREER

Job Title: Architectural Draftsman

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PERSONAL EVALUATION

Now that you have read the description and characteristics of this occupation take a minute to reflect on your own characteristics and self description.

Listed below are some check points to help you to see if your picture of yourself is similar to the occupational description presented on the preceding seven pages. There will probably be many areas that you are not sure of yet as well as those to which you can definitely give an "O.K." or "No." This occupational description is intended to serve as a brief resume — not a complete report. Your counselor has additional information on both you and this occupation.

	O.K.	NOT SURE	NO
Personality Traits see page 1, card 1			
Physical Traits see page 1, card 1			
Opportunities for me in this occupation, including opportunities for advancement see page 2, card 1 and page 2, card 2			
Suitability of wages, hours of work, working conditions, etc. see page 3, card 1			
Advantages and Disadvantages see page 4, card 1			
The subjects I am now taking and plan to take will allow me to enter this occupation see page 2, card 1			
I will be able to get training in this field from a local school see page 1, card 2			
Ability to finance this training see page 1, card 2			

SEE! WE KEEP TELLING YOU THAT FUTITA VIEW IS JUST ONE (GOOD) METHOD OF GETTING INFORMATION OUT TO THE STUDENTS. VIEW IS DESIGNED TO WORK WITH AND SUPPLEMENT ALL TYPES OF CAREER INFORMATION.

If you have answered some of these check points "Not Sure" or "No" and you still wish to leave this occupation in as a possibility, you should

make a copy of this page and record the appropriate check marks, then . . .
talk this matter over with your counselor, and . . .
check further into the sources of additional information listed on page 4, card 1 and page 3, card 2.

LOCAL SCRIPT PAGE 4